

# Preston Medical Library

The University of Tennessee Medical Center and  
Graduate School of Medicine

The screenshot displays the Preston Medical Library website. On the left is a vertical navigation menu with items: Preston/UTK Catalog, eDatabases, eJournals, eBooks, Resources by Topic, Instruction, Library A to Z, Collections, Services, Visitors, and Ask Us!. The main content area features the library's name with a Facebook icon, a 'Mobile Site' link, and a search bar with an 'Ask Us' button. Below the search bar are three search boxes labeled 'PubMed:', 'Journal Search:', and 'eBooks Search:', each with a 'Search' button. The page is divided into several sections: 'Services -' with links for Request a Search, Request an Article, Request Consumer Information, and Ask a Librarian; 'About Us -' with links for Hours & Location, Opportunities, Staff, and Poet-in-Residence; 'Research Guides for -' with links for Physicians & Dentists, Residents & Fellows, Faculty, Students, Nurses, and Patients & the Public; and 'More -' with links for Mission, Today@Preston, Faculty Publications, Giving to the Library, Subscribing, and Health Information Library. On the right side, there is a 'Quick Links' section with a magnifying glass icon, listing various services and resources such as Web Outlook Email, PubMed, Access Medicine, CINAHL, Cochrane Library, MDConsult, Lexicomp, StatRef, UpToDate, MedlinePlus, Tennessee Electronic Library, Consumer Health Info, RefWorks, Citrix, New Innovations, Online@UT, Procedures Consult, Request an Article, Request a Search, Request Consumer Health Information, Purchase Request, Contact Us, Preston Off Campus Access, and Virtual Tour.

<http://gsm.utmck.edu/library>

Preston Medical Library's mission is to assist the University of Tennessee Medical Center in providing excellence in healing, education, and discovery. The library is committed to ensuring access to clinical information through the acquisition, organization and management of collections. We provide exceptional reference, research and instruction for faculty, residents, students and physicians and outreach to the community.

1924 Alcoa Highway  
Knoxville, TN 37920  
Phone: (865)305-9525  
Fax: (865)305-9527  
[library@utmck.edu](mailto:library@utmck.edu)

## Library Hours & Access

Preston Medical Library is staffed Mon-Thurs 8:30 am-9:00 pm, Friday 8:30 am- 5:00 pm, Saturday 9:00 am-5:00 pm and Sunday 1:00 pm -9:00 pm. Closings for holidays are posted in advance. The library is open to everyone during staffed hours. UT Graduate School of Medicine (UTGSM) and UT Medical Center staff who have registered with the library have 24-hour access to the library with a valid identification badge.

Any UTGSM or UT Medical Center employee who would like after-hours access should bring their identification badge to the library and be registered.

## Finding What You Need

The first floor of the facility contains the following areas:

Reference/Information Desk  
Library Director's Office  
Interlibrary Loan Office  
Public Computer Workstations  
Current Periodicals  
Computer Laboratory  
Joellen S. Fordham Conference Room  
Computer Training Classroom  
Professor's Lounge  
Staff Room

The ground floor of the library contains the stacks. The book section is located to the right of the elevator. The periodicals are located in alphabetical order with the "A's" beginning at the left of the elevator.

## Computers and Wireless Internet Access

Computer Workstations:

The Preston Medical Library has computer workstations available for all library users. All workstations have Internet connections. The library staff provides orientation and education in use of the Internet and the electronic resources. The Training Laboratory has eight computers and may be scheduled for classes. The library also has access to wireless Internet using your own mobile devices or laptops. Patient families are welcome to use the library computers. Time is limited to one hour per day per person.

## Off-Campus Access

To access library resources from outside the hospital, register for off-campus access. "Authorized users", i.e. Graduate School of Medicine faculty, staff, and students, UT Medical Center staff and UT faculty, staff, and students have access to almost all electronic databases and journals from any computer that is connected to the Internet.

To register, go to the Preston Medical Library home page, click on the link for Off-Campus Access on the right-hand side and fill out the online form.

## Borrowing

Circulation privileges are extended to any UT Graduate School of Medicine faculty or staff member, UT Medical Center staff member, area practicing physician, UT faculty/staff, UT Students or subscribers. The library is also participating in the TBR/UT Borrowers Card project which provides borrowing privileges to eligible faculty and students state-wide. Circulating materials may be borrowed for a two-week period. Non-circulating materials may be made available as needed for special situations (slides, presentations, etc.) The library's journals do not circulate.

To check out materials, please bring the item to any staff member at the information desk. All materials are due back in two weeks from the date of check out. Items may be renewed over the phone (305-9525) or via email (library@utmck.edu). Renewal may be denied if someone else has requested a hold on the item.

Computer Laboratory:

The computer laboratory in the Preston Medical Library is available to UT Graduate School of Medicine & UT Medical Center staff use only. Computers with CD/DVD drives and scanners are available. Software includes Microsoft Office applications.

The Library also has LCD projectors and laptop computers available for checkout. This equipment circulates to UT Medical Center only.

## Collections

Access to the library's collection is available through the UT Hodges Libraries Catalog. Preston Medical Library books, journals and other materials are identified in the catalog by having location of "Preston Medical Library"

### Periodicals

The Preston Medical Library currently subscribes to over 10,000 journal titles. Print journals are shelved alphabetically by title for easy retrieval. Current periodicals are located on the library first floor. The bound journals are in the stacks area, which is located on the ground floor. The library's journal collection does not circulate.

The majority of the library's bound volumes cover the last fifteen years to the present. There is a subset of journals held for twenty-five years. The library has an extensive list of electronic journals, which can be accessed through the library's eJournals page.

### Audiovisual Materials

The Preston Medical Library has access to both web-based and CD/DVD resources, including several series of board review materials. Audiovisuals may be borrowed for the usual 14-day loan period.

### Books

The Medical Library's book holdings include approximately 3,500 volumes in the basic sciences, clinical medicine, and public health. Books are shelved by call number according to the Library of Congress classification system. The library is not an archival collection of historical materials, so every effort is made to ensure currency of materials. Books are located on the ground floor of the library, in the reserve cabinets and New Book section of the first floor.

The library also maintains a substantial collection of electronic books, which can be accessed through the eBooks page on the library's Website.

Books are selected for the collection in support of UT Graduate School of Medicine's various research, teaching, and clinical care needs. Recommendations for purchase of new library materials may be communicated to the Library Director. A book purchase recommendation form is available. Newly processed books recently received by the library are shelved on the "New Book" cart in the Reading Room.

## Mobile Device Resources

Mobile devices have become a staple in all areas of medicine. Preston Medical Library offers an online page of useful mobile device links as well as access to databases that include mobile-friendly versions of their premium services. <http://preston.libguides.com/content.php?pid=303664>. Some of our most popular resources are accessible via mobile devices including: MD Consult Mobile, Procedures Consult, UpToDate and Lexicomp.

## Electronic Resources

Preston Medical Library provides electronic access to a variety of bibliographic databases and other electronic resources. These medical and academic databases provide clinical information, reviews, articles, citations, images, drug information, and more. A complete listing of the Medical Library's databases can be found on the eDatabases page on the library's Website. Below are some of the most popular resources:

Anatomy TV  
Access Medicine  
ChemIDPlus  
CINAHL (Nursing)  
Cochrane Library

EMBASE  
MD Consult  
Lexicomp  
Procedures Consult  
PubMed (Medline)

Refworks  
StatRef Nursing  
Tennessee Electronic Library  
UpToDate  
Web of Science

## Printing and Photocopying

Self-service digital printer/copiers are available in the library. For the convenience of departments, the current system of copy codes is used for printing and copying. UTGSM faculty, staff, and students and UT Medical Center staff should contact their department administrators to obtain the copy codes for their departments. If you pay by cash or check, the cost for each page printed/copied is five cents.

## Interlibrary Loan

Books, journal articles, and other materials that are not owned or are missing from the Preston Medical Library's collection may be borrowed from other libraries. The requestor can take advantage of delivery via email to have the materials delivered to their desktop.

There is an \$11.00 charge per interlibrary loan for UT GSM faculty and staff. The requests are processed as quickly as possible. Receipt of the requested materials may take from one day to a few weeks, depending upon availability.

Only GSM faculty, residents, staff, UT Medical Center staff, area practicing physicians, and subscribers may request interlibrary loan materials. Please contact the library to set up an account. Residents' requests are subsidized by GSM.

## Instruction & Events

Check the library's Website for a current schedule of classes such as

- Evidence-Based Health Care
- Google Docs & Google Scholar
- Literature Searching for Research
- PubMed Basics
- Preston2Go: For Mobile Device users
- RefWorks

## Events

Literary Rounds, "where medicine mingles with the muse," is held the 2nd Wednesday of the month at 4:00 pm-5:00 pm. Attend to hear poetry reading on topics related to medicine.

Thanks to collaboration with the UT College of Veterinary Medicine's Human Animal Bond in Tennessee (H.A.B.I.T.) program the library has a visit from a H.A.B.I.T Dog the second and fourth Wednesday of every month from 4:00 pm- 5:00 pm

## Literature Searches

The professional library staff is trained in searching PubMed and the National Library of Medicine's databases. PubMed provides access to bibliographic information that includes MEDLINE and more. There is no charge to UTGSM faculty, staff, residents or area physicians for mediated literature searches. The charge to subscribers is \$30.00. The library provides a search request form on its Website.

## Reserving Library Facilities

The Preston Medical Library has a multi-media conference room that is available for UT Graduate School of Medicine and UT Medical Center use. The conference room will comfortably seat 20 people.

The Computer Training Classroom may also be scheduled for classes. It contains eight networked computers, an instructor computer and SmartBoard

A small Study Room on the ground floor, which seats six people and may be reserved for small groups.

Contact the library for more details on scheduling, reserving, and using library facilities.

## Consumer & Patient Health Information

Our services include assisting patients and families of patients in finding information on health-related topics as well as providing printed information by mail to consumers.

In addition, our faculty librarians are sometimes available to present to community groups on how to find reliable health information on the internet

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Preston Medical Library is located at the UT Medical Center's Flag Circle next to the main hospital tower in the Graduate School of Medicine Building.

