

Preston Medical Library CINAHL BASICS:

REV: 02/28/2014

The Basic Freetext Search:

- From the CINAHL screen – type in “handwashing” and click **Search**
- Below your search history, notice the results area. Just above the list of your results, you will see how many results there were, and at the bottom of your results, there are page numbers that will allow you to navigate the list of results. Using the drop down menus on the right, you can re-sort your results, change how the results are displayed, add results to your temporary folder, or even share them using social media.
- For each result, you should see a link to the CINAHL record in the title, as well as the “add to folder” link and a link to PDF OR Preston Medical Library Links (click the Preston link to see if we have access to the article).
- Limiters are on the far left – we’ve listed what we think should be the most important limiters at the top, enabling you to limit to **peer reviewed** articles, **research articles**, or **evidence based practice** articles at the click of a button. The date slider also allows you to quickly get to the most recent results (click **update results** in the box that pops up when the slider is where you want it).
- Narrow results – below the date slider, you will see a number of options to narrow or filter results quickly by Source Type, Subject: Major Heading, Publication, Age, Gender, and Geography.

Search History:

- The Search History will appear below the search boxes after you’ve made an initial search.
- You can view searches you’ve made in your current session, as well as combine searches.
- Searches will be numbered, and you can click the check box to the left of the search ID number to combine them, using the “**search with AND**” or “**search with OR**” buttons.

Folder:

- When you find articles that you like, you can add them to your **Folder**. The **Folder** is linked to from the navigation ribbon at the top.
- From the **Folder** view, you can select articles to **Print**, **Email**, **Save** to a text file, or **Export**. These folder options are on the right.
- **NOTE:** the Folder is temporary. If you close the CINAHL window, your folder will go away.

Please Log Out:

- Please remember to log out of CINAHL when you are done searching. This can be done by clicking on the Log Out link just below the navigation ribbon at the top. This helps all of us because we can only have 4 people in CINAHL at one time.

PUBMED SEARCHING FOR NURSES: THE BASICS

REV: 09/13/2013

The Basic Freetext Search:

- From the PubMed screen – type in “handwashing” and click **Search**
- Notice the results area. At the top of the results list, you will see the number of results. Click on the Display Settings to change to Abstract. Display Settings also allows you to change the number of results on the first page, in addition to sorting options.
- At the top of each result is a checkbox, you can select this to start building a list to send to the Clipboard.
- On the left hand side of the results, you will see a few built in filters, such as Full Text available or Human subjects. On the right hand side, a few boxes down, you will see search details, which will show you how PubMed interpreted your search request.
- On the left side of the screen are the filters. These will allow you to limit by Article Type (Clinical Trials or Reviews), Text availability, Publication dates, and Species. Click **Show Additional Filters** (at the top or bottom of the filters). This brings up another box. Select **Journal Categories** and then the show button. Now you can filter by results in **Nursing journals**. Other options allow you to limit by gender or age.
- You’ll also want to notice the Article types limiter; by clicking more, you can use this to limit to Practice Guidelines, as well as evidence based practice topics, such as Randomized Controlled Trials, or Meta-analysis.
- After clicking each result, you will see the Preston Medical Library Link, which will allow you to find full text for an article, if that is available.

Search History:

- Click on Advanced (just under the search box) to see the Search History. The Search History will number your searches.
- By clicking on the search number, you can combine searches with AND, OR, and NOT.

Clipboard:

- When you find articles that you like in your search results, you can click the checkbox next to the article title, then go to the Send To dropdown box above and to the right of your results, and send them to the Clipboard. Once you have items in your Clipboard, you can go there from the search history or from a link that will appear to the right of the Send to dropdown.
- Unlike CINAHL, you can send search results to email or to a file directly from the search result list. The Clipboard is still useful, in that you can use it to pick out relevant articles from a results list, and send a focused set of results to your email, to a file, or to an online collection.
- To send search results that are in your Clipboard via email, when in the Clipboard, select the **Send To** dropdown box, click the email button, and the choose destination box opens. Then, select the Abstract format, type in your email, fill out the CAPTCHA, click the email button, and your results will be emailed to you. You only need to select results if you don’t want to send all the results in the Clipboard to yourself.