UT Graduate School of Medicine IRB Submission Flowchart

http://gsm.utmck.edu/irb/main.cfm

LEVELS OF SUBMISSION

Exempt Review

Less than "minimal risk"* to human subjects

Example:

•Anonymous response survey, focus group or questionnaires

•Collection or study of existing data or specimens where NO identifiable information is collected.

Expedited Review

"Minimal risk"* to human subjects

Examples: Prospective or retrospective chart review, collecting limited personal identifiers or health information, surveys/questionnaires, any intervention or interaction with the subject

Full Review

- Greater than "minimal risk"* to participants
- Use of investigational drugs/devices
- Contact with vulnerable populations
- Working with data that can be traced or linked to individual participants
- Interventions involving physical or emotional discomfort

FORMS

Case Reports

Case Reports are submitted in paper

The Form can be found at:

http://gsm.utmck.edu/irb/forms.cfm#training

Case Reports may be submitted at any time

Exempt and Expedited studies may be submitted any time.

CITI Training

MUST be completed by everyone involved with the research at the time of IRB Submission.

Go to: https://www.citiprogram.org

Go to the IRB Website for information on Meeting & Deadline dates, Collaboration Forms, iMedRIS & NetIDs (All investigators must have a NetID)

http://gsm.utmck.edu/irb/main.cfm

To access iMedRIS you must have a browser open

Go to: https://ris01.uthsc.edu

Exempt, Expedited & Full Board review are submitted through iMedRIS

Projects of Non GSM / Non UHS Investigators must be approved by Janet Parkey, UHS Director of Research Compliance

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*"Minimal risk" means that the risks of harm anticipated in the proposed research are not greater, considering probability and magnitude, than those ordinarily encountered in daily life or during the performance of routine physical and physiological examinations or tests (noninvasive examples, physical, blood pressure, EKG). Note that all proposals must include a risk/benefit assessment to identify whether the research will pose more than a "minimal risk" to the subject.

**"Vulnerable Populations" include those whose interests require special protection, e.g., Pregnant women/fetus, prisoners, minors, subjects with psychiatric/mental disorders, etc.