

## **GMDEC Institutional Policy Program Requests for Change in Status**

### **ACGME Institutional Requirements**

III.B. GMEC Responsibilities: The GMEC must establish and implement policies and procedures regarding the quality of education and the work environment for the residents in all programs. These policies and procedures must include:

III.B.10. Oversight of program changes: Review of the following for approval, prior to submission to the ACGME by program directors:

- All applications for ACGME accreditation of new programs;
- Changes in resident complement;
- Changes in program structure (e.g., adding a preliminary year, away electives or rotations), experimentation (see GMDE Policy 4.11) or length of training;
- Additions and deletions of participating sites;
- Appointments of new program directors;
- Progress reports requested by any Review Committee;
- Responses to all proposed adverse actions;
- Requests for exceptions of resident duty hours;
- Voluntary withdrawal of program accreditation;
- Requests for an appeal of an adverse action; and,
- Appeal presentations to a Board of Appeal or the ACGME.

### **Policy:**

Requests for program change in status must be submitted to the GMDE Office at least two weeks prior to the next GMDEC meeting.

Per the ACGME Institutional Requirements, program requests for a change in status require DIO approval before the request is posted on ACGME ADS. Program directors must contact the DIO in advance of the posting.

The DIO will review with GMDEC a program request for an extension of training that will result in a temporary increase in resident complement. In most cases, the DIO will approve a training extension and the temporary increase for situations beyond the resident's control (e.g., an illness). In the event of academic or behavioral issues of a resident, the DIO will review these requests with the GMDEC.

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