

Resident Transfers

The purpose of this policy is to ensure compliance with ACGME Common Program Requirements (III.C.1-2) regarding transfer of residents within accredited programs at the University of Tennessee Graduate School of Medicine (UTGSM) and from residency programs at other accredited sponsoring institutions.

Residents occasionally want to switch specialties and programs within the institution. Ideally the resident in exploring the option of a transfer should talk to both program directors (i.e. transferring and receiving programs). When the resident is certain he/she wants to transfer, the receiving program's PD should notify the resident that the PD of the transferring program will be asked for a performance evaluation of the resident. This evaluation will be a written verification of all previous training (including evaluations, rotations completed, and procedural/operative experience) and summative competency-based performance evaluation.

The PD of the receiving program will notify and review the planned transfer (from within and outside the institution) with the DIO. The purpose of this review is to comply with ACGME directed administrative DIO oversight and to ensure continued compliance with the CMS institutional CAP for reimbursement for graduate medical and dental education. The Dean of the GSM in consultation with the DIO has the final authority in authorizing the planned transfer.

Resident transfers to UTMC programs from other ACGME or CODA accredited programs require the written approval of the program director, chair and DIO at the resident's transferring institution. Transferring residents must be in good standing in their programs and have a written verification of performance which will be reviewed by the program director of the receiving program before the resident is approved for the transferred.

Program directors at UTGSM must provide timely verification of training and summative performance evaluation to the Office of GMDE for residents transferring within the UTGSM or to other sponsoring institutions.

Effective October 2009
Revised February 2011
Revised June 2016